



# Adult Education Courses

## Enrolment days are 8th April - 22nd April

Please contact the team to book your place.



Call or text 07305 080 995



courses@high-trees.org



www.high-trees.org



Scan with your camera to sign up to our courses.

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### Welcome and thank you for your interest in High Trees

High Trees was established by local residents 26 years ago. Since then, we have grown considerably while remaining true to our core ethos, being firmly rooted in the local community and responding to its needs through our services.

We provide a wide range of services, including free accredited and nonaccredited adult education courses, employment and careers support, activities for children, young people and families at Tulse Hill Adventure Playground, and a variety of community organising and research projects.

In this booklet you can find information about all the courses we are offering this term. Our courses provide a great opportunity to gain essential skills, increase your confidence and wellbeing, improve your career prospects and achieve qualifications. At High Trees, we treat all learners as individuals, offering our courses in a supportive environment and providing learners with guidance around future opportunities and next steps. At the end of each term, we hold a Learner Forum to bring learners together, celebrate their achievements and create space for feedback.

If you have any further questions or would like support in choosing a course, please don't hesitate to get in touch.

We look forward to welcoming you soon!

Best wishes,

Anna Coffey and Grace English

High Trees Co-CEOs

# **ESOL courses**

# Free ESOL (English for Speakers of Other Languages) courses

Improve your English reading, writing, speaking and listening skills.

- Learn to communicate confidently in English.
- Our friendly team will help determine your current level of English.

Course	Day/Time	Start Date	End Date
ESOL Entry 1 Part 2	Mon 10am - 12pm	28th April	14th July
ESOL Entry 1 Part 1	Tue 10am - 1pm	29th April	8th July
ESOL TBC	Wed 10am - 12.30pm	23rd April	23rd July
ESOL Entry 2 Part 2	Wed 10am - 12.30pm	30th April	2nd July
ESOL Entry 2 Part 1	Wed 1pm - 3pm	30th April	16th July
ESOL Entry 2 Part 2	Thurs 10am - 12pm	1st May	10th July
ESOL Entry 1 Part 1	Sat 10am - 1pm	3rd May	12th July

### Free ESOL Conversation Club

Do you want to improve your English speaking and listening skills? Join our fun, interactive drop-in sessions every Friday.

- Meet other learners and make new friends.
- Free to all our enrolled ESOL learners.

Course	Day/Time	Start Date	End Date
ESOL Conversation	Fri 10am - 12pm	25th April	4th July

# Free ESOL courses with childcare

Improve your English reading, writing, speaking and listening skills.

- Free on-site childcare facilities are available while you are studying, for children under 5 who live in Lambeth.
- Crèche spaces are limited and will be restricted to one child per learner.
- Courses take place at children's centres. To secure your child's crèche place, please contact the children's centre and ask to join the ESOL course.

Children's Centre	Day/Time	Start Date	End Date	Address
Jubilee Children's Centre	Tue 9.30am - 11.30am	29th April	15th July	Tulse Hill, SW2 2JE
Sunnyhill Children's Centre	Tue 1pm - 3pm	29th April	8th July	Harborough Road, SW16 2XW
Hitherfield Children's Centre	Wed 9.30am - 11.30am	30th April	16th July	Leigham Vale, SW16 2JQ

# English courses

★ Accredited courses

### Free accredited English functional skills courses

Improve your reading and writing for work, study and daily life. By the end of our courses, you will be able to:

- Read and understand different texts confidently.
- Write grammatically correct simple and complex sentences.
- Correctly spell common words used often in work, study and daily life.

Our friendly team will help determine your current level of English.

Course	Day/Time	Start Date	End Date
English Functional Skills Entry 3	Mon 9.30am - 3pm	28th April	21st July
English Functional Skills Entry 2	Thurs 9.30am - 3pm	1st May	17th July

# Maths courses

★ Accredited courses

### Free accredited maths functional skills courses

Improve your maths confidence and knowledge by learning numeracy skills for study, work and life.

During the course you will learn how to:

- Use common measurements.
- Work with width, depth and height.
- Calculate percentages, fractions and decimals.

Course	Day/Time	Start Date	End Date
Maths Functional Skills Entry 3	Fri 9.45am - 3.15pm	25th April	11th July

# **Digital skills courses**

### Free non-accredited digital skills courses

Improve your digital skills for daily life on our non-accredited ICT courses. By the end of our courses, you will be able to:

- Use devices responsibly and stay safe online.
- Create and edit documents in Microsoft Word, PowerPoint and Excel.
- Access and use search engines to find information.

Course	Day/Time	Start Date	End Date
Computers for Everyday Life Entry 1	Mon 10am - 2.30pm	28th April	14th July
Computers for Everyday Life Entry 2	Tue 10am - 2.30pm	29th April	8th July
Computers for Everyday Life Mixed Entry	Thurs 10am - 2.30pm	8th May	17th July

★ Accredited courses

### Free accredited digital skills courses

Improve your digital skills for work on our accredited ICT courses. By the end of our courses, you will be able to:

- Read, send and receive emails.
- Use Excel to make calculations and design charts.
- Design professional looking posters and presentations.

Course	Day/Time	Start Date	End Date
Digital Skills for Work Entry 3	Wed 10am - 3pm	30th April	2nd July

# **Other courses**

## Wellbeing courses

• Specialist courses for wellbeing and mindfulness.

Course	Day/Time	Start Date	End Date
Yoga for Mindfulness	Tue 10am - 12pm	20th May	15th July
Yoga for Mindfulness	Tue 1pm - 3pm	20th May	15th July
Mosaic	Fri 10am - 1.30pm	9th May	11th July
Community Gardening	Thurs 10am - 4.30pm	ТВС	ТВС
Introduction to Stress Management	Two-day course TBC	ТВС	ТВС

### **Community organising courses**

Our practical community organising courses help you to learn the essential skills to start practising community organising.

During our courses you will explore:

- The importance of listening to build relationships.
- Power in communities and why it matters.
- How to motivate people to take action.
- How to take your next steps in community organising and social action.

Course	Day/Time	Date
Introduction to Community Organising	Fri 9.30am - 5pm (one-day course)	ТВС

Further one-day courses are available, focusing on other practical aspects of community organising. For more information, please get in touch with our Community Action team at action@high-trees.org

# **Confident communication**

Specialist one-day course to improve your public speaking skills for presentations and work.

Course	Day/Time	Date
Art of Confident Speaking	Mon 9.30am - 3pm	21st July

### Volunteering courses

This three-day course is designed to improve your knowledge of volunteering.

On the course you will explore:

- The benefits of volunteering.
- How you can get involved in your local community.
- How to keep yourself and others safe when volunteering.

Course	Day/Time	Start Date	End Date
Introduction to Volunteering	Mon, Tue, Wed 10am - 3.30pm	ТВС	ТВС

## **Pre-employment training**

These intensive short courses are designed to help you find a job. Our team works with a range of employers who will visit the course and give you advice on the application process.

The course includes:

- Support with applying for a job.
- Advice on improving your interview skills.
- Developing your communication skills for work.

Course	Day/Time	Start Date	End Date
Pre-employment training	1 week course Mon - Fri 10am - 2.30pm	ТВС	ТВС

If you are looking for a job and want to sign up to this course, please get in touch with the Education and Training team.

# Meet the Education team

For general enquiries, you can call or text 07305 080 995, email courses@high-trees.org or visit our website www.high-trees.org



#### Morgana Zuccoli | Head of Education & Training

Morgana leads our Adult Education and Training service. She is also our Adult Safeguarding Lead.

#### morgana.zuccoli@high-trees.org



#### Ruth Lennard | Quality & Progression Lead

As our Quality and Progression Lead, Ruth is responsible for the standard and quality of all our Adult Education courses.

#### 🖂 ruth.lennard@high-trees.org



#### Marina Miatudila | Learner Support Officer

Marina co-ordinates support for all High Trees learners, so that they can get the most from their course.

#### $\bowtie$ marina.miatudila@high-trees.org



#### Giuseppe Grauso | Data & Performance Lead

Giuseppe is our Data and Performance Lead, responsible for scheduling, coordinating and the data management of our courses.

#### giuseppe.grauso@high-trees.org



#### Louise Carolin | Education & Training Administrator

Louise is the Administrator in our Education team, helping to set up and promote our courses, and to organise enrolment.

#### ⊠ louise.carolin@high-trees.org

Employment & careers
Support

High Trees offers bespoke one-to-one employment support with experienced advisors who are experts in helping those with barriers find work.

We support all residents of Lambeth, and surrounding boroughs. We can provide additional support for residents of Tulse Hill, those aged 16-24 and those aged over 50. High Trees provides a range of employment services, all of which are free to access, including:

- Regular one-to-one sessions tailored to your needs.
- Support with your CV and brushing up on your interview skills.
- Upskilling to meet current demands or identifying potential vacancies.



If you are interested in finding out more about our employment services, please contact support@high-trees.org or call 020 8671 3132.

# **Learner forum**

• Our learner forum is a celebration of YOU and all your achievements. Come along and meet other learners, tutors and High Trees staff. During the forum you can take part in fun activities, celebrate your successes and share feedback.

Our summer term learner forum will be held in July 2025.

# Supporting your progression

"I can see the difference. Today I have more confidence to go out to different places like supermarkets, to the doctor and to be able to have small conversation. I also have a reason to go out and that gives me a lot of encouragement."

"I would love to have a career in Data and Business analysis and the courses I have enrolled in at High Trees have given me a foundation to build on to achieve my bigger goals in life. I feel a few steps closer to achieving my dreams."



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"This yoga course has made me accountable for continuing to better my health, both physically and mentally."



# Our venues 🕨



### High Trees Hub 220 Upper Tulse Hill, SW2 2NS

Digital, English, maths and yoga classes are based here.

The High Trees Hub is easily located on the corner of Tulse Hill and Upper Tulse Hill, with full access for wheelchair users.



### Scout Hut, High Trees, SW2 3PX

Our ESOL classes are based here.



### Tulse Hill Adventure Playground, Greenleaf Close, SW2 2EY

Our youth services and some of our creative courses are based here.



# Meeting everyone as a person of great potential



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